

The Building Buzz is a monthly bulletin intended to highlight key happenings at the NSSC. For up-to-date information, check out the NSSC Employee Homepage at [internal.nssc.nasa.gov](http://internal.nssc.nasa.gov). Submit your department milestones to [NSSC-CUST-SAT-and-COMM@nasa.gov](mailto:NSSC-CUST-SAT-and-COMM@nasa.gov).

NSSC Celebrates 13 Years

It’s hard to believe that the NSSC is celebrating our 13th year since “Go Live”. We have accomplished many great things and I’m confident that the future will continue to be full of even greater accomplishments.

We’ve successfully increased operational efficiency and improved overall customer service through consolidated business and technical services, reducing resource requirements for institutional support areas and positioning NASA for further business process improvements and innovations. We all should be proud to be a part of this effort. We have made our mark on both the Agency and the shared services community.

Please keep up the great work – we have set a high bar at the NSSC, but with the caliber of employees we have here, I am confident the NSSC will continue to be a success story.

Thank you all for your dedication to our mission.

Anita Harrell, NSSC Executive Director



HR Hosts Kaizen Event

The NSSC recently hosted a Kaizen event to dive deep into a new service. February 25 through March 1, representatives from the Office of Chief Human Capital Officer, the Johnson Space Center WTTS administrator and NSSC stakeholders (Staffing, Onboarding, Personnel Action Processing and Suitability) were busy gaining a better understanding of the hiring, personnel processing, and onboarding processes for the new staffing consolidation model. Additionally, the group was meeting to better understand what information can and will be captured in ServiceNow through the new staffing process, as well as working to identify any areas of duplication between WTTS, NASA STARS and ServiceNow.

If you are interested in learning more about Kaizen events or Lean Six Sigma, please contact Chris Canary at [christopher.m.canary@nasa.gov](mailto:christopher.m.canary@nasa.gov).

NASA@Work Challenges

This Day in Earth Science

*This Challenge Ends on Friday, March 8, 2019.*

Join us in celebrating Earth Science and NASA’s contributions to understanding our home planet! Help us identify at least one notable event in the history of Earth Science for each day of the year. Your submissions could be featured on the NASA Earth Science Division’s Applied Sciences Program website!



Gateway Program Graphic Challenge

The goal of this challenge is to develop a small, scalable graphic to represent the Gateway Program. The product should graphically convey the key theme of space exploration and what the Gateway represents. The graphic will be used in multiple ways internally at NASA, but will have limited external/public use, if any.

The NASA@Work platform is open to Civil Servants. Contractors may be able to participate with the approval of their company management.

If you have questions about the NASA@Work platform please contact NSSC Point of Contact: Venetia Gonzales at [venetia.m.gonzales@nasa.gov](mailto:venetia.m.gonzales@nasa.gov).

NASA CARES Webinar: Alzheimer’s Disease

Date/Time/Location: Wednesday, March 13, 12 - 1 p.m., via Adobe Connect at <https://itcdhq.nasa.acms.com/caregiver/>

The Office of the Chief Health and Medical Officer and the Office of the Chief Human Capital Officer are pleased to present the 11<sup>th</sup> installment of the NASA CARES series. Janet Steiner, Director of Education and Information at Brevard Alzheimer’s Foundation, Inc. will discuss Alzheimer’s disease. Webinar and audio connection information will be posted on the [Health4Life - NASA Cares](#) page, along with archived NASA Cares presentations and Caregiver resources.



Through a high-energy connection to new music discovery, *Third Rock Radio’s* “explore and discover” theme spotlights the work of NASA, and its private industry partners, that seek to create a sustainable future for all. <https://thirdrockradio.net>

Office 365

5 THINGS TO REMEMBER

NASA

O365 Coming to NSSC March 12

BEFORE MIGRATION:

1 Mac Users must change your profile name

from ndc\audit to YOUR agency user id – it should be: audit@ndc.nasa.gov (e.g., Tom Smith = tsmit@ndc.nasa.gov).

AFTER MIGRATION:

No Email on Personal Devices

2 Remote Users must connect to VPN first, prior to opening Outlook or Skype

If your computer was left in the office on the docking station, reboot your computer. Apps that start automatically when you are not connected to the network will generate an authentication error. To fix this, do the following:  
Step 1: If Outlook is up and running, exit Outlook by clicking File>Exit  
Step 2: Connect to VPN  
Step 3: Click to dismiss any authentication errors  
Step 4: Authenticate using your Agency Smart Badge  
Step 5: Start Outlook

3 When launching Outlook for the first time, please allow up to one hour for the system to update/sync all email.

You may use webmail to continue working by going to <https://portal.office.com>.

4 All Mobile Device users must enroll in MDM to access your email after migrating to Office 365

To do this, go to <https://mdr.nasa.gov/> and complete the process. If you were enrolled prior to migration, you must un-enroll and re-enroll.

5 Outlook Distribution Lists are now managed differently

In the future, to manage your distribution lists, please sign in at <https://updatemydl.ndc.gov/ecp/> and search for your list to manage.

For technical assistance call the ESD at 877-677-2123  
Press 1 for O365 issues

